

**COUNCIL OVERVIEW & SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED March 2014**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations made to Cabinet

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
3 October 2013 COSC 003	DIGITAL BY DEFAULT [Item 6]	That the Cabinet considers developing a high-level strategy document to help guide its approach to the digital delivery of both back-office and front-line services.	Cabinet	This was considered at the Cabinet meeting on 22 October 2013. A response was included in the Committee papers on 7 November 2013. It was agreed on 4 December 2013 that this matter would be reviewed 6 months after the appointment of a Chief Digital Design Officer.	June 2014

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
3 October 2013 COSC 004	DIGITAL BY DEFAULT [Item 6]	That consideration be given to identifying a Cabinet Member to take lead responsibility for the Council's overall approach to the digital delivery of services.	Cabinet	This was considered at the Cabinet meeting on 22 October 2013. A response was included in the Committee papers on 7 November 2013. It was agreed on 4 December 2013 that this matter would be reviewed 6 months after the appointment of a Chief Digital Design Officer.	June 2014
7 November 2013 COSC 008	RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE [ITEM 5]	The Cabinet Member for Business Services is requested to consider the Committee's recommendation, from its October meeting, regarding the development of a high-level strategy document to help guide its approach to the digital delivery of both back-office and front-line services.	Cabinet Member for Business Services	A Digital Update report was prepared for the Committee. It was agreed on 4 December 2013 that this matter would be reviewed 6 months after the appointment of a	June 2014

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
				Chief Digital Design Officer.	
30 January 2014 COSC 019	WELFARE REFORM TASK GROUP - INTERIM REPORT [ITEM 6]	That any Local Assistance Scheme funding left unallocated at the end of 2013/14 be rolled over into 2014/15 and ring fenced and continues to be committed to supporting severely affected residents to manage the impact of welfare reform changes: subject to detailed proposals for allocation by the Task Group, a proportion of this funding to be targeted towards early intervention support, particularly aimed at improving money management skills and general financial awareness.	Cabinet	These recommendations were referred to Cabinet on 4 February 2014. A response is included in today's agenda papers.	Complete
30 January 2014 COSC 020	CORPORATE STRATEGY AND BUDGET REPORT 2014-2019 [ITEM 7]	(a) That the Cabinet address the following questions in relation to the proposed budget: (i) How will the Cabinet bridge the gap in 2014/2015 given that the 2014/2015 proposals rely on some savings which we have been informed will not be met and other savings which are difficult? (ii) How will the Cabinet deal	Cabinet	These recommendations were referred to Cabinet on 4 February 2014. A response is included in today's agenda papers.	Complete

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
		with future budgets if the strategy of lobbying government and the NHS for better funding is not as successful as is hoped, given that there will be no contingency or reserves to cushion slippages?			
30 January 2014 COSC 021	CORPORATE STRATEGY AND BUDGET REPORT 2014-2019 [ITEM 7]	That the Council Overview & Scrutiny Committee be consulted on the proposals for a mechanism to track and monitor progress on the development and implementation of robust plans for achieving efficiencies in the MTFP, and that the mechanism makes provision for the early involvement of Select Committees in addressing any concerns identified by the process.	Cabinet	These recommendations were referred to Cabinet on 4 February 2014. A response is included in today's agenda papers.	<i>Complete</i>

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Select Committee and Officer Actions

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
12 September 2013 COSC 002	PERFORMANCE MONITORING 2013-14 - QUARTER 1 [Item 9]	Future reports to include comparisons with other councils.	Senior Performance and Research Manager/ Cabinet Member for Business Services	This will be implemented for the publication of the next Performance Monitoring quarterly	March 2014

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
				report.	
7 November 2013 COSC 012	IMPROVING STAFF MORALE AND WELLBEING [Item 8]	The Committee receives a report on Surrey's People Strategy at a future meeting.	Head of Human Resources and Organisational Development	The Committee considered the next steps as part of its scrutiny of this topic on 4 December 2013. It was agreed that further scrutiny options would be explored (See COSC 017).	July 2014
4 December 2013 COSC 014	FAMILY, FRIENDS & COMMUNITY SUPPORT - SOCIAL CAPITAL IN SURREY [Item 7]	That the Committee receives an update report regarding the implementation of Family, Friends & Community Support.	Strategic Director for Adult Social Care	The Committee will receive this report in July 2014.	July 2014
4 December 2013 COSC 017	IMPROVING STAFF MORALE & WELLBEING [Item 9]	The Chairman, Vice-Chairman and Democratic Services to explore future opportunities to run similar informal group discussions with staff.	Chairman/Democratic Services	The Committee will conduct a group discussion with staff in County Hall following today's meeting. A further session is planned in June 2014.	Complete

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